



Headington

neighbourhood plan

Minutes of the Interim Steering Group Meeting held at
scottfraser Boardroom, 10 Lime Tree Mews, 2 Lime Walk
on Tuesday 14 August 2014 at 7.30 pm

Email - HeadingtonPlan@gmail.com Web - <http://headingtonplan.org.uk/>
Facebook – [HeadingtonPlan](#) Twitter - [@HeadingtonPlan](#)

Steering Group present:

Patrick Coulter PC (Acting Chair), Veronica Hurst VH, John Nealon JN, Christopher Taylor CT, Nicholas Rollin NR, Cllr Ruth Wilkinson RW, Ian Wilson IW

Liz Grosvenor LG (Admin. Support)

Apologies: Adam Symonds AS (Project Manager), Mike Ratcliffe MR (Chair)

1.	Membership & apologies As above – not present Fiona Mckenzie FM	Action
2.	Minutes of last meeting – 2 July – and matters arising from last meeting and not on agenda The Minutes were approved. These are now on the website. Project Plan - A meeting has been held with Sarah but so far City have not produce a process for managing their part of the Plan process. Sarah will progress this in September on return from holiday.	AS
3.	Project Manager's Report <ul style="list-style-type: none"> • The consultation is due to commence in September. We are hoping for designation to be confirmed by the City Board on 9 September after which we will set up a Forum AGM meeting probably later in October. • The Issues have now been received and are being discussed at this meeting. • Responses from the consultation in hard copy and online need to be considered. • Consultation & Engagement Group meet on Wed 27 August to agree a programme of events and meetings for the Issues and Options Consultation. 	
3.	Issues and Options Consultation Leaflet <u>The Vision and Objectives were discussed and agreed as follows</u> <ul style="list-style-type: none"> • Our Vision for Headington Headington Neighbourhood Plan celebrates the diversity and identity of Headington. Working with our partners and neighbours, we plan to balance the opportunities in Headington in order to provide a healthy, positive and vibrant environment for people to live, work and study in. <ul style="list-style-type: none"> • Plan Objectives The Plan has three overarching objectives which guide policy making throughout the Neighbourhood Plan process. These are: <ol style="list-style-type: none"> 1. Improving the quality of life for residents, workers and students. 2. Establishing and promoting an identity which embraces the diverse nature 	

	<p>of Headington.</p> <p>3. Fostering beneficial development.</p> <p>The Vision and Objective statements are being sent out to the chairs of the PWG.</p>	<p>LG</p>
<p>5.</p>	<p>Policy Working Groups</p> <p>The issues and accompanying text submitted by the PWGs was discussed in detail and agreed as below. As space on the leaflet is very limited it was agreed to finalise the text at the next Agenda Group meeting to which other members of the ISG are invited.</p> <p>Issues:</p> <p>Business and Retail – FM & NR</p> <ol style="list-style-type: none"> 1. Improve provision of parking to encourage shopping. 2. Strengthen the local shopping identity. <p>Amenities & Green Spaces – PC</p> <ol style="list-style-type: none"> 1. Conserve and, where possible, extend Headington’s publicly accessible Green Spaces, and manage these spaces to increase plant diversity and particularly increase the number of pollinators. 2. Increase public access to cultural and sports facilities in both private and public ownership in Headington 3. Provide a community and cultural centre in central Headington. <p>Education – MR</p> <ol style="list-style-type: none"> 1. As provision of education is over-subscribed, we should prioritise making more spaces available. 2. Raising educational attainment is a priority and we will work to bring providers together. <p>In the absence of the education chair we added:</p> <ol style="list-style-type: none"> 3. Foster further education to do more for the local community by providing training and development, and apprenticeships. <p>Housing – JN</p> <ol style="list-style-type: none"> 1. Providing housing to meet social needs in an area that suffers from high home purchase and rental costs. 2. Improving the integration of HMOs within the general Headington community and ensuring that they comply with the regulations. 3. Ensure that new building is appropriate to the character of its immediate surroundings and is sustainable. <p>Transport – Charles Young</p> <ol style="list-style-type: none"> 1. Reduce congestion. 2. Reduce through traffic and speeds in residential streets. 3. Improve safety by adjusting crossing lights to respond immediately to pedestrian requests which would reduce traffic delay when pedestrians have long since crossed. 	

	<p style="text-align: center;">Character & Identity – Richard Bradley</p> <ol style="list-style-type: none"> 1. Strengthen Headington's distinctive identity to foster a sense of community among the area's residents, students and workers. 2. Identify and develop the special characteristics of different districts within Headington which the community wants to sustain. <p>The Amenity and Green Spaces group suggested that a group be set up to monitor the implementation of planning policies in Headington – this was deemed to be a good idea and Headington Action in association with the ISG will consider how to progress..</p> <p>The actual Leaflet needs some re-working to give enough space to set out the issues. As each group will only have c. 400 characters to work with, we will need to point to the website for further in-depth explanations. We think that the dark blue is too dark, and that some of the information can be reduced. JN will work on this with AS.</p>	<p>ISG</p> <p>JN/AS</p>
<p>9.</p>	<p>AOB</p> <p>The question of setting up a Parish Council for Headington (as being mooted for Barton) needs further discussion and could evolve out of the Neighbourhood Plan.</p>	
	<p>The meeting ended at 9.30.</p> <ul style="list-style-type: none"> • The Agenda Group comprises AS, MR, PC, RW, JN & LG. The next meeting of this group is on Wednesday 27 August 5pm at 20 Stapleton Road when we will discuss the precise wording of the Issues for the leaflet. Other members of the ISG are welcome to come – please let PC know. • Also on Wednesday 27 August, the Consultation and Engagement Group meets for the first time at 15 Lime Walk at 7.30pm • A doodle poll will be sent round to arrange two more ISG meetings at <i>scottfraser</i> offices. • A doodle poll will be sent round to set up the next Forum/AGM meeting (for October). 	<p>LG</p> <p>LG</p>

Liz Grosvenor 15 August 2014