



Headington neighbourhood plan

Minutes of the **Steering Committee** Meeting held at
scottfraser, Lime Walk
on Tuesday 31 May 2016 at 7.30 pm

Email – HeadingtonPlan@gmail.com Web - HeadingtonPlan.org.uk/
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<p>Steering Committee present: Patrick Coulter PC (Vice Chair) Liz Grosvenor LG (Admin. Support Fiona Mckenzie FM (Treasurer) John Nealon JN (Press/Communications Officer) Mike Ratcliffe MR (Chair) Nicholas Rollin NR Adam Symons AS (Project Manager)</p>	<p>Apologies: Cllr Roz Smith RS Cllr Ruth Wilkinson RW Ian Wilson IW</p>	
<p>Policy Working Groups - existing Business and Retail – FM & NR Amenities & Green Spaces – PC Education – MR Housing – JN Transport – Charles Young Character & Identity – vacant</p>	<p>Possible new groups Planning Applications Community Engagement</p>	
<p>1.</p>	<p>Apologies – As above.</p>	<p>Action</p>
<p>2.</p>	<p>Minutes from last steering committee meeting of 13 April were approved and are now on the website. Matters arising: Design Work: Hunts Printers did not get back to us with a quote and so John has done a re-vamp of the Plan with help from Peter West who provided some new pictures. Finance: AS has had to analyse our expenditure so far (an overspend of £34) in order to apply for another grant from DCLG for c. £7K. MR will contact DCLG/Locality to say that we have submitted the returns for the last grant we received, and will request that they consider our current application. If there is a delay in receipt of further funds then Headington Action will transfer some more funds over.</p>	<p>LG/JN AS MR</p>

<p>3.</p>	<p>Draft Neighbourhood Plan</p> <p>Timeline:</p> <p>The City has produced a Gant chart that has extended the process such that a referendum may not be possible until November 2017. It is possible that we will miss the July Board Meeting owing to the City’s delay and timetabling problems. We have complained about this protracted timetable, which has not been caused by us, and it is possible that a speedier timetable will emerge, but we do not want to alienate the Council over this. Whilst we had been hoping for a referendum this year we may have to settle for the examination in the autumn and for the referendum to be held in May 2017 to coincide with local elections.</p> <p>We are aware that the emergence of a new Local Plan could have an impact, likewise any new governmental legislation, but this is unknowable at the present time.</p> <p>We will ask DCLG if it is reasonable that 17 months have to elapse from submission to referendum.</p> <p>Feedback from City Council:</p> <p>We consider the feedback to be a case of conformity with legislation rather than its deliverability. Most of the criticism revolves around the policies being too “strong” and therefore inflexible.</p> <p>The points made are as follows:</p> <p>GSP2 – Provision of Green Space within Developments</p> <ul style="list-style-type: none"> • We wish to keep our 20 houses and 15% figure as it sets a higher standard for development in accordance with the city’s aspirations for Headington, but we do not want to make any development unviable. • We wish to specify that our definition of “significant residential development” should be, as they suggest, half a hectare. <p>GSP4 – Protecting Tree Cover</p> <p>This was deemed to be too prescriptive and will be re-worded to clarify “imperative reasons” and “designated sites” which need to be specified. A developer would be required to provide a plan of compensation when this arises.</p> <p>GSP5 – Protection of the Green Setting</p> <p>The phrase “valuable visual green resource” was deemed to be too subjective – we cannot specify what this may be, and a developer would need to argue that there would not be a visual impact.</p> <p>CIP1 – Development to respect existing local character</p> <p>This was deemed to be too anti-development and too strong. This will be re-worded to reflect a softer approach, saying that “this may include consideration of aspects of materials, etc...”</p> <p>CIP4 – Protecting important assets</p> <p>We will define the list of assets as set out in the City’s Asset Register with wording along the lines of:</p> <p>“Where an asset, as defined by the asset register, is part of a development proposal, this must address conservation issues”. We will remove item no.</p>	<p>AS</p> <p>PC/AS</p> <p>PC/AS</p> <p>PC/AS</p>
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4.	<p>2 and develop the supporting text. We have asked for a list of green sites and these are awaited.</p> <p>AS hopes to be able to submit the plan with these amendments by 10 June in order to give us a chance of meeting the July Board meeting.</p> <p>Documents to support submission: AS has produced a Map and Basic Condition Statement and a Consultation Statement.</p> <p>Headington Festival</p> <p>We are having a stall at the Festival on Sunday 5 June – this is not a consultation exercise, but an information point.</p>	MR AS
5.	<p>Successor Working Groups</p> <ul style="list-style-type: none"> • Research is underway with the City Council • A meeting is being set up with Kidlington Parish Council 	RW PC
7.	<p>Community Infrastructure Levy</p> <p>The legislation on this is quite complex and we await further clarification from the City.</p>	RW
8.	<p>AOB</p> <p>In view of the protracted timetable for the plan we need to keep up momentum, both for the steering committee and PWGs but also for the Forum and Headington residents. We may organise a planning meeting on C & I and also a Forum Meeting. We will ask the Forum for volunteers to keep this going.</p>	AS/LG
9.	<p>Date of next meeting</p> <p>A Doodle poll has been generated for the next meeting in July.</p>	LG
10.	<p>The meeting closed at 9.25pm</p>	

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