



Headington

neighbourhood
plan

Minutes of the **Steering Committee & PWG** Meeting held at
JHB 128
on Monday 27 July 2015 at 7.30 pm

Email – HeadingtonPlan@gmail.com Web - HeadingtonPlan.org.uk/
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<p>Steering Committee present: Adam Symons AS (Project Manager) Patrick Coulter PC (Vice Chair) Liz Grosvenor LG (Secretary) Veronica Hurst VH Fiona Mckenzie FM (Treasurer) Mike Ratcliffe MR (Chair) Nicholas Rollin NR Cllr Ruth Wilkinson RW Charlie Fisher (Housing)</p>	<p>Apologies: John Nealon JN (Press/Communications Officer) Cllr Roz Smith RS Ian Wilson IW</p> <p><i>Cc Charlie Fisher & Charles Young</i></p>	
<p>Policy Working Groups - existing Business and Retail – FM & NR Amenities & Green Spaces – PC Education – MR Housing – JN Transport – Charles Young Character & Identity – VH</p>	<p>Possible new groups Planning Applications Community Engagement</p>	
<p>1.</p>	<p>Objective To determine next steps following the 6 week consultation on the draft at The Hub.</p>	<p>Action</p>

2.	<p>Project Manager's Report</p> <ul style="list-style-type: none"> • There has been a disappointing response online to the consultation. • We will add in the comments from the Headington & Marston Forum (blog) • The responses from The Hub have been copied out and are being distributed to the relevant PWGs. • The Principal Planner will look at the comments and the subsequent changes to the draft plan. • From our Locality funding we have employed a professional planner to make the plan consistent and to deal with potential Strategic Environmental Assessments. • The city planner has some issues on elements of the Green Spaces, CANDI and Housing items and some re-wording will be necessary. • We have had a number of institutional responses – the one from Brookes' comments on the consultations taking place when the students are not around. Brookes suggested a further consultation round but we consider that Brookes' staff and students have had sufficient opportunity to comment on our policies and so we decided not to conduct further consultation with Brookes at this stage. • We are awaiting a response from OUHT. • There is a need to look at the contradictions in the plan and respond to the Access to Headington County Council consultation • During August the PWGs will need to meet to take on board all the comments and amend their parts of the plan accordingly. • The amended draft will go on the web at least a week before the Forum/AGM meeting being scheduled for end of September to give forum members a chance to digest. • If any fundamentally different issues crop up we may need a further period of open consultation. • There is a need to advertise widely the process we have been following, from the original Issues and options leaflet to the processes employed in producing the draft plan, particularly that we have taken on board the comments made at The Hub consultations, and do some press releases and add to the H & M Forum. • All the comments on the CANDI assessments need to be incorporated into the relevant PWGs. These have been analysed and distributed accordingly see MR email 29/7 at 9.50. 	<p>RW/AS</p> <p>LG</p> <p>AS</p> <p>MR</p> <p>MR</p> <p>PWG</p> <p>JN</p> <p>MR</p>
4.	<p>Check List for PWGs</p> <ul style="list-style-type: none"> • By the end of August it will be necessary for all PWGs to take on board all the comments from the consultations and produce an amended plan where necessary. • Take on board the comments from the planning manager regarding the wording of the plan so far - see AS email headed Draft Plan Consultation Responses and Proposed Changes and sent 24/7 at 8.31 • Reflect all the consultations comments from the Hub being 	<p>PWG</p>

	<p>distributed by hand this week.</p> <ul style="list-style-type: none"> • Reflect the comments from the institutions – see AS email 24/7 8.31 • See email from Richard Bradley forwarded by LG 29/7 at 10.27 • See email from RW re Cllr Alex Hollingsworth (28/7 at 7.39) – for Housing Group only. • Incorporate the comments in the CANDI assessments – distributed by MR 29/7. 	LG
5.	<p>Access to Headington</p> <p>This consultation by the County Council is about addressing access issues to places of employment in Headington. It talks about improvements to public transport with bus priorities and improved pedestrian and cycle links</p> <p>But it includes widening of roads by removing grass verges, removing trees and also removing residents' parking (particularly in Windmill Road). There are conflicts here regarding verges and trees, and there is no solution suggested as to where cars can be parked.</p> <p>The Transport Group have had a meeting with Stuart Wilson (Transport Planning officer at the County) to discuss initial thoughts, but have found that proper strategic assessments have not been carried out yet – eg cycle routes.</p> <p>We need to respond to this consultation before the referendum and will comment that various parts of their plan conflict with our emerging plan.</p> <p>We will comment on the benefits and conflicts on a case by case basis – MR is drafting a response which is being considered by SC so that it can be submitted by the deadline of 7 August.</p> <p>It agrees with the balance of alternative modes of transport, but is concerned about the pinch points of commuter traffic and the effects on residents, employers and hospital patients and insufficiently addresses some pedestrian issues</p> <p>We will point out that our emerging policies on the public realm will prevail in some of the areas of the County plan, and that we will respond when there are detailed engineering proposals to back up the proposals.</p>	MR/AS
6.	<p>Schedule of meetings</p> <p>PWG meetings during August to address the points in 4. above (Meeting of Headington Forward 2 September)</p> <p>Forum/AGM meeting in Baptist Church tba</p>	LG
7.	<p>Close of meeting</p> <p>9.15 pm.</p>	

Liz Grosvenor 29 July 2015