



Headington neighbourhood plan

Minutes of the **Steering Committee** Meeting held at
scottfraser, Lime Walk
on Tuesday 6 Sept 2016 at 7.00 pm

Email – HeadingtonPlan@gmail.com Web - HeadingtonPlan.org.uk/
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<p>Steering Committee present: Patrick Coulter PC (Vice Chair) Liz Grosvenor LG (Admin. Support) Fiona Mckenzie FM (Treasurer) John Nealon JN (Press/Communications Officer) Mike Ratcliffe MR (Chair) Adam Symons AS (Project Manager) Ian Wilson IW</p>	<p>Apologies: Nicholas Rollin NR Cllr Roz Smith RS Cllr Ruth Wilkinson RW</p>	
<p>Policy Working Groups - existing Business and Retail – FM & NR Amenities & Green Spaces – PC Education – MR Housing – JN Transport – Charles Young Character & Identity – vacant</p>	<p>Possible new groups Planning Applications Community Engagement</p>	
<p>1.</p>	<p>Apologies – As above.</p>	<p>Action</p>
<p>2.</p>	<p>Minutes from last steering committee meeting of 31 May were approved and are now on the website. Matters arising: We had a stall at the Headington Festival in order to keep ourselves in the public eye and to act as an information point for any queries.</p>	<p>LG/JN</p>
<p>3.</p>	<p>Project Manager’s Report In addition to the report already received AS reported that there had been two meetings of the Assessment of Sustainability panel, and a scoring matrix bringing together some disparate views is being prepared.</p>	

	<p>A number of revisions to the submitted draft Plan, requested by the City Council, have been made, and no further queries have been raised.</p> <p>Our attention had been brought to the refusal of the Wantage Neighbourhood Plan which did not meet the basic guidelines. As such it cannot go to referendum, and the reasons are as follows:</p> <ul style="list-style-type: none"> • They had not consulted the statutory bodies • There was a lack of evidence-based policies e.g. promoting housing developments that could be contentious • Some of the policies were disproportionate • There was a lack of detail • There were errors in drafting the area map <p>AS advised that he is now teaching an Environmental Science module and students have to deliver projects by the end of December before submitting them in February 2017. We are invited to suggest community projects to him by the end of October.</p> <p>Subjects such as The Lye Valley, and pollution could be contenders. PC will contact Heather Armitage concerning The Lye Valley.</p>	<p>ALL</p> <p>PC</p>
<p>4.</p>	<p>Draft Neighbourhood Plan</p> <p>The City Council Executive Board approved the draft plan for consultation which is now open until 7 October.</p> <p>This was advised to all Forum members and interested Parties (c.300 contacts).</p> <p>Headington Forward delegates (meeting on 14 September) may have comments to add. We will raise the possibility of students being involved, but their term dates may not enable this to be a very fruitful exercise.</p> <p>We must be in a position to respond to anything that comes back to us as soon as possible.</p> <p>We are convening a Forum/AGM for the second half of October which will be after the consultation deadline. A Steering Committee meeting will be arranged sometime after that to consider the next steps in the post-consultation stage.</p>	<p>ALL</p>
<p>5.</p>	<p>Successor Working Groups</p> <p>PC, RW and LG attended a very useful meeting with Jeremy Thomas (Head of Law & Governance & Returning Officer), Martin John (Electoral Services Manager) and Nigel Kennedy (Head of Financial Services) at the City Council in July.</p> <p>They appeared to be in favour of the idea of setting up new councils and were willing to help us through the stages.</p> <p>Key points:</p> <ul style="list-style-type: none"> • They would carry out a Community Governance Review following a successful referendum, and take a decision within one year of 	

	<p>the formal request. (This would take us to May 2018). The Forum will need to produce a detailed report making the case for a Parish/Community Council and we will liaise with the Association of Local Councils on this. We may ask AS to assist in the preparation of the report.</p> <ul style="list-style-type: none"> • It would be financially advantageous to set up elections for a new council to coincide with existing city elections – it is possible that this could therefore not be until 2020 if we missed 2018. Should we want an election in 2019 this would cost us c. £2,000. • The new Council would be financially independent of the City Council who would collect tax on our behalf, and we would also be entitled to 15% of CIL money. Adjustments to these figures regarding student discounts would be calculated by the Council. • As the HNP area straddles parts of wards new polling districts would need to be set up (possibly 4 wards). Based on the population of c. 18,000 there would be a council of 16 – 23 members. • If the new council agreed to, say, look after all the parks/green spaces we would get funds from the City to do this. • With the current discussion about devolution in Oxfordshire it may be easier to set up parish/community councils as the County is suggesting devolving power in this way. 	
6.	<p>AOB</p> <p>At the AGM we will discuss the referendum, and ask for involvement in community projects with the PWGs. We will produce posters for the noticeboards, and ask shops to display them.</p>	JN/LG
9.	<p>Date of next meeting</p> <p>A Doodle poll has been generated for the Forum/AGM in October..</p>	LG
10.	<p>The meeting closed at 8.10</p>	

LG 7/9