

# HEADINGTON NEIGHBOURHOOD PLAN FORUM MEETING

Minutes of the Forum Meeting held at Oxford Brookes University Room G538 on  
Thursday 17 October 2013

Email - [HeadingtonPlan@gmail.com](mailto:HeadingtonPlan@gmail.com) Web - <http://headingtonplan.org.uk/>  
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**Interim Steering Group present (ISG) 9**

Mike Ratcliffe (Chair) MR, Patrick Coulter, Liz Grosvenor (Admin. Support), Veronica Hurst, Fiona Mckenzie, John Nealon, Nicholas Rollin, Christopher Taylor, Ian Wilson

**Apologies:**

Cllr Ruth Wilkinson, Rachel Williams (Planning Support Officer, City Council),

**Forum members present: 8**

Richard Bradley, Andrew Colleran, Paul Cross (Oxford Bus Co), Jill Cummings, Beverley & George Levy  
Jennifer Pegg, Zoë Traill,

**Forum members apologies:**

Jan Clark, Paul Goffin, Jill James, Judy Webb, Cllr David Rundle

**Interested parties present: 9**

Nick Allnatt, Heather Armitage, Jill Haas, Mary Hope, Brian Levison, Anna Murray, Andrea Siret, Cllr Roz Smith, Wiltrud Young

**Interested parties apologies:**

Rosemary Belton, Andrew Lewis, Dee Sinclair, Marie Vickers,

1.	<b>Welcome to new members and guests</b>	<b>Action</b>
	MR introduced himself and welcomed the attendees.	
2.	<b>Minutes of last meeting and matters arising if not covered on the agenda</b>	
	Minutes agreed and no further matters arising.	
3.	<b>Area Map</b>	
	MR explained that the area map needs to be confirmed ready for formal consultation by the City Council. The boundary abutting Risinghurst & Sandhills and Wood Farm are determined by these areas being a parish council and a regeneration area respectively. Other areas are more difficult to determine – these are the area from the foot of Headington Hill round to the ring road to include the Churchill hospital; we are including the far side of Boundary Brook but only the SSI north of this, although we appreciate that hydrologically the south side is related.	

	<p>Warneford Meadow is included but not Hill Top Road.</p> <p>Going northwards from the foot of Headington Hill, we are in current conversation with Marston parish council, and with Oxford Brookes as we feel that Clive Booth Hall should be included in our area. There may well be areas of “no man’s land” and we will seek advice from the city officers on this. We are also in discussion with Jack Straws Lane Residents’ Association regarding the land in front of Milham Ford.</p> <p>Our map will need to be on the website for a period of 6 weeks for consultation before it can be agreed.</p>	MR
4.	<p><b>Constitution</b></p> <p>Our constitution has been approved in principle by the legal department at the city.</p> <p>It stipulates that anyone who lives and/or works in Headington can be on the Forum.</p> <p>The current Interim Steering Group will be designated as the Steering Committee, but it will be the Forum that makes the decisions.</p> <p>We may be able to co-opt outsiders for advice, but they will not be permitted to sit on the Forum.</p> <p>Our current Forum membership has been plotted on a map on our website. We would like to recruit some younger members, and we will be analysing the area to see where we have little or no representation – we await demographic statistics from the last census. The city will be scrutinising the Forum content and will want to see that we have made contact with all the areas on the map to get support or input. The Forum has to include a Councillor, which we have, and a mix of residents from all walks of life, age and gender must be canvassed to ensure a cross-section.</p> <p>The timeline is determined by the general Election in May 2015 when the Plan will be put to a referendum, and will need to be widely advertised so that everyone is aware.</p>	ALL
	<p><b>The map and constitution were presented to the meeting for adoption in order to progress to the next stage of the process being the application for designation.</b></p>	
5.	<p><b>Workshop on the strengths and weaknesses and action areas</b></p> <p>A recent Saturday workshop came up with subject matters to be discussed and ideas are sought in order to populate the plan, and create policies for Headington to make things better for people who live and work here. The plan needs to be a positive one, not a list of negatives.</p> <p>We would like to encourage local experts in their field to take some of these issues forward. We appreciate that some of the subject matters will overlap – eg. housing/environment, employment/education.</p> <p>The plan needs to be in a draft shape in 12 months’ time and then examined and adopted so that it is ready for the referendum.</p> <p>The subjects to be discussed in groups are:</p> <ul style="list-style-type: none"> <li>Transport</li> <li>Shopping Centre</li> <li>Environment</li> <li>Housing</li> <li>Education</li> <li>Amenities</li> </ul>	

	<p>And in view of the large scale development in Old Road, and the 4,000 jobs being generated (although not many locally) we added</p> <p>Development Jobs &amp; Employment</p> <p>We need to remember that we can <b>amplify</b> the Local Plan but we <b>cannot alter it</b>.</p> <p>The attendees then spread into groups covering the above subjects and shared ideas, strengths and weaknesses, opportunities and threats and these were written on large white sheets in random groups of thoughts. Contentious views were encouraged, together with actions, and volunteers were asked for to carry out these actions. Everyone was encouraged to move around the subject tables to add their own views.</p> <p>The analysis of this workshop will take place shortly and be distributed accordingly.</p>	ISG (present at meeting)
6.	<p><b>AOB</b></p> <p>None</p>	
7.	<p><b>Next Meeting</b></p> <p>Hopefully, this will be in January and will incorporate the AGM.</p>	

Liz Grosvenor 25.10 13