



Headington neighbourhood plan

FORUM MEETING

DRAFT Report of the Forum Meeting held at Headington Baptist Church
on Wednesday 8 February 2017 at 7.30pm

Email – info@HeadingtonPlan.org.uk Web - HeadingtonPlan.org.uk/
Facebook – [HeadingtonPlan](https://www.facebook.com/HeadingtonPlan) Twitter - [@HeadingtonPlan](https://twitter.com/HeadingtonPlan)

Steering Group present (SG) 6

Mike Ratcliffe (Chair) MR, Patrick Coulter PC (Vice Chair), Liz Grosvenor LG (Secretary),
Fiona McKenzie (Treasurer) FM, John Nealon JN (Press & Communications), Ruth Wilkinson RW

Forum members present: 5

Dag Bergman, Roddy Deans, Jill Haas, Maha Jacob, Brian Levison,

Apologies:

Diane Bergman Richard Bradley, Jianting Hu, James Kelly, Paul Rogers, Hillary Rollin, Nicholas Rollin,
Howard Stanbury, Ian Wilson, Cllr Roz Smith

1.	Introduction and Apologies MR introduced himself, welcomed participants to the AGM, and apologies were read.	Action
2.	Minutes of last meeting The minutes of the last Forum meeting (26 October 2016) were agreed, and there were no matters arising.	
3.	Neighbourhood Plan The Chair explained that The Draft Plan has been scrutinised by the Examiner. He raised some queries with us and visited Headington and his report is on the website. After a few amendments were made the Plan went to the City Council and it is currently “owned” by them. He congratulated us on a well thought-out plan that had captured the issues and addressed the problems in Headington. His checks included checking that the policies were legal in terms of not contravening the Local Plan and that had we gone through due process in preparing it. He changed some of the language into “planning speak” to ensure that what we intended to happen was clear to a planning panel. We were not able to specify a policy for the replacement of tree cover, but we have transferred this into a community project. We also could not mandate car-sharing space, and we were required to remove negative comments about council processes. We have put the item about the car club into the transport section of the community projects, and we may be	

	<p>able to put this forward in the current consultation on the Local Plan.</p> <p>The next stage sees the plan going forward to the City Executive Board in early March such that it can go to referendum to coincide with the May elections following the statutory Legal Notices.</p> <p>Only a simple majority will be required, with no minimum electoral turnout, for the plan to be ratified. Some wards are partially in our area such that residents on some roads will have two voting slips whilst the rest of the ward outside the area will have one.</p> <p>There will need to be substantive public advertising through the local press and television, and dialogue in Headington to explain the Plan ahead of the referendum, and if it is passed we would expect implementation to be towards the second half of 2017.</p> <p>The Forum unanimously endorsed the Plan in its revised form.</p>	
4.	<p>Community Projects and policies</p> <p>Rather than discuss the community projects in a meeting we decided to employ the software package <i>Survey Monkey</i> to get the views of the whole Forum. The options will be set out so that members can choose their favourite 5 projects and rank them 1 to 5 so that we can prioritise them. We would also ask if any members would like to join one of the project groups which will work to implement the selected projects.</p> <p>JN has kindly agreed to set this up.</p> <p>RW advised us that, as a local councillor, she has a fairly large sum of money that can be put into a street scene/public realm project which she would be willing to be involved in.</p>	JN RW
	<p>Successor body</p> <p>As noted in the Plan, we plan to set up a successor body to the Forum in order to implement the Neighbourhood Plan including the community projects.</p> <p>The existing Forum cannot be a statutory consultee or hold CIL monies (payments by developers), and so it may be advantageous to set up a Community or Parish council. Community councils are able to raise money via the City precept, and initial discussions have already taken place with the City to determine the mechanics of setting this up. These councils can also take on some services from the City and be paid for it eg. grass-cutting, maintaining playing fields etc. It would act as a local focus for projects and activities in Headington, and as its members would be elected by the community it would have greater legitimacy for implementing the Plan..</p>	
6.	<p>Financial Statement</p> <p>We are required to spend any grant money by 31st March. At the moment we have c.£4k in our account, and we will be obliged to return c.£3K to DCLG and then re-apply for it to be returned so that we have funds leading up to the referendum.</p>	FM
	<p>AOB</p> <p>None</p>	
	<p>The meeting ended at 8.42pm</p>	

Liz Grosvenor 10/2/17