



STEERING GROUP

AGENDA

Scott Fraser Offices, Lime Walk
on Wednesday 14 May at 7.30 pm

Email - HeadingtonPlan@gmail.com Web - <http://headingtonplan.org.uk/>

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1. 7.30 Membership and apologies
2. 7.35 Minutes of last meeting of the group and last meeting of the forum and matters arising if not covered on agenda
3. 7.45 Application for Designation as a Neighbourhood Forum

Following the CEB agreement of the area, they will consider designation of the Forum at their meeting on 3 July 2014. Plan is to hold the first Forum on 9 July 2014.

Adam has prepared organisational charts for the Forum (Paper)

4. 8.00 Vision Statement
To note progress on a vision statement – for agreement at the Forum.
Headington Neighbourhood Plan celebrates the diversity and identity of Headington. Working with our partners and neighbours, we plan to balance the opportunities in Headington in order to provide a healthy, positive and vibrant environment for people to live, work and study in.

5. 8.15 Policy Groups
To agree the terms of reference for the groups and note changes to their composition. (Paper)

To receive a short report from the policy groups

6. 8.45 Project Management Support
To receive a report from Adam Symons (it is anticipated that Adam will make a report to each ISG, even if he does not attend all meetings)

7. 8.55 Community Engagement
To note progress on a strategy for community engagement.

We have booked a stall for the Headington Festival to collect more issues and raise awareness of the forum and policy groups.

8. 9.10 AOB

(Helpful to know in advance – an urgent/important issue might be better handled earlier in the agenda)

9. 9.20 Date of next Forum (9 July) and ISG meetings