



INTERIM STEERING GROUP

AGENDA

Scott Fraser Offices, Lime Walk
on Tuesday 9 September at 7.30 pm

Email - HeadingtonPlan@gmail.com Web - <http://headingtonplan.org.uk/>

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1. 7.30 Membership and apologies
2. 7.35 Minutes of last meeting of the group and matters arising if not covered on agenda

Parish Council – should a separate working group be established to look into this with a view to making a recommendation to the Forum at some later date?
3. 7.45 Designation

To note the recommendation for City Executive Board is that the Forum be designated. If designated, a first AGM of the Forum will be held on 1 October to confirm actions taken, to approve membership of forum and elect steering committee.

To agree the format of the AGM.

(papers at http://mycouncil.oxford.gov.uk/documents/s18954/Report_Headington%20Designation.pdf)
4. 8.00 Issues and Options Consultation Leaflet

To note that the leaflet has been completed and is ready for distribution together with the online version. To review distribution and communication plans – including community engagement activities.
5. 8.30 Policy Groups

To receive a short report from the policy groups.
6. 8.55 Project Management Support

To receive a report from Adam Symons
7. 9.05 Student Engagement

To note that a further cohort of students at Oxford Brookes may be available to support the next phase of the plan
8. 9.10 AOB

(Helpful to know in advance – an urgent/important issue might be better handled earlier in the agenda)

9. 9.15 Date of Forum AGM (1 October) and Steering Committee (14 October) meetings

10. 9.20 Close of meeting

To note that this will have been the last meeting of the Interim Steering Group, and to thank all members past and present for their contribution in getting to this stage.