



ANNUAL MEETING OF THE FORUM

AGENDA

Executive Suite, John Henry Brookes Building
Oxford Brookes University
on Wednesday 26 October 2016 at 7.00 pm

Email – HeadingtonPlan@gmail.com Web - HeadingtonPlan.org.uk/
Facebook – [HeadingtonPlan](https://www.facebook.com/HeadingtonPlan) Twitter - [@HeadingtonPlan](https://twitter.com/HeadingtonPlan)

1. 7.00 Confirmation of Membership and Apologies

To receive apologies from members unable to attend.

2. 7.05 Election of Steering Committee

Before the meeting nomination forms will be available for members of the forum who wish to nominate members of the Steering Committee. The member nominated must be willing to stand and complete the form.

(a) Election of Chair

(b) Election of Vice-Chair

(c) Election of Treasurer

(d) Secretary

(e) Press/Communications Officer

(f) Up to 8 members of the steering committee

Members of the steering committee have indicated their willingness to stand for posts but there is scope for at least three members willing to be elected under (f). Members of the Forum may stand for posts, or for the open positions. If there are contested elections, short presentations will be made by candidates and then an election held.

3. 7.15 Update on the progress of the plan

To receive a report on the plan. The draft plan was subject to further consultation with identified stakeholders, and then submitted to the City Council. The Council, having considered it on procedural grounds has held a consultation which concluded on 7 October. If the Council is satisfied, an examination of the plan will be conducted by an inspector. If that stage is also satisfactory, then the plan may proceed to a referendum in the Spring of 2017.

4. 7.45 Financial Statement

To receive a report on the finances of the Forum. Further grants have been secured to cover the ongoing expenses of preparing the plan.

5. 7.50 Community Projects & Policies

The draft plan contains both proposed policies for planning purposes and a series of community projects and policies which have been identified as helping to meet the overall vision of the plan. While we wait for the formal stages to be complete, the steering committee agreed that we should begin to plan for these projects and policies.

There are community projects in the Business Character & Identity, Housing and Transport policy areas. We will work in groups to work on example action plans for these, identifying who will need to take forward the issue and the key actions necessary. The Policies are attached, but can be found in more detail in the draft plan on the website.

6. 8.50 AOB

(Helpful to know in advance – an urgent/important issue might be better handled earlier in the agenda)

CIC1: Reinforce the Identity of Headington

A set of projects to reinforce the identity of Headington (examples below) will be identified and implemented after wider consultation to determine residents' wishes and priorities.

Idea	Description
Parish status	The government is encouraging urban areas to have parish status. This would provide a political structure to support and develop Headington. It might provide continuity for the Neighbourhood Forum.
Area committee	The city council used to have an area committee for the north east of Oxford. These were discontinued a few years ago and replaced with informal area forums. Is there a case for a forum covering Headington, with some formal powers?
Shark symbol	The shark has become a powerful symbol of Headington. Should this symbolism be extended and strengthened?
Signage style	Should a distinctive style for Headington signs (e.g. street name signs) be introduced?
Trails	There are a few walking trails around Headington. Should we have more, and with better publicity? Is Boundary Brook a candidate?
Cultivated land	Some urban areas are making use of small areas of public land to grow vegetables and flowers, for public consumption. This idea could be developed in Headington.
Leaflets	Would a leaflet (or several) covering features of Headington be of use, to promote the area and its facilities?
Photographic display of character	A video or a photo montage of characteristics of Headington, as documented in the character assessments, may help to reinforce the character and identity of Headington.
Plaques	The Blue Plaque system is well known and respected. Should we have a similar local system?
Community asset list	Headington, like anywhere else, has a number of buildings and spaces which are treasured for heritage, ecological or community value. A list of such assets might help preserve and promote them.
Community centre and library	The existing community centre is outside the centre. And the library is not central either. Would it be better to have a central location, if one can be found?
Art work based on health research education	The centre of Headington could become a location for displaying works of art and culture, with themes of health and education (thus linking to our institutional strengths). Plinths, murals,

Cinema	A cinema can strengthen the identity of a place. There used to be one in Headington. Could one survive now?
Signage to facilities	Signage to locations, businesses and facilities might help develop the central area (rather like the objectives of the Wayfinding system in central Oxford).
Shop façades	Can the shop façades be developed to help promote central Headington as a vibrant area?
Seating	Is there a need for more seating? Would more seating help develop the area as a community location?
Planting	Would planting schemes make the area more attractive and welcoming?
Strong visual impact - central Headington	The cross roads Windmill Road, London Road, Old High Street define the centre of Headington. This could be made into a point of high visual impact.

BRC1: Changes to Car Parking Charges

At off-peak times only, the car parks on St Leonard's Road and Old High Street should provide free parking for 30 minutes followed by stepped parking charges.

BRC2: Creating a Headington Business Association

Support the aspiration of members of the Headington retail and business community to create an association to act as a forum for: 1. improving communications between members over issues such as security;

2. managing a website which would showcase the retail and business offer in Headington as well as acting as an information point for events, promotions etc. in Headington;

3. discussing and acting on issues of common interest; 4. developing a code of business practice to apply to Headington businesses and retailers; and 5. joint actions to promote and enhance Headington's potential as a place to do business.

BRC3: Revise Policies on Retail Hierarchy

In accordance with Headington's status as part of Oxford's second tier in the retail hierarchy of the Local Plan, the Forum, or the Headington Business Association if one is formed, will work with Oxford City Council to revise policies on retail hierarchy and shopping frontages in the Headington District Centre. It will achieve this by consulting widely with those who live, study, work and shop in the District Centre to determine their wishes and priorities.

HOUSING (HG) COMMUNITY (C) POLICIES

HGC1: Key Worker Housing

Encourage Oxford City Council to develop key worker housing policies in a future

Local Plan.

HGC2: Houses in Multiple Occupation (HMO) Watch System

Develop a watch system for reporting suspected unlicensed HMOs.

HGC3: Planning Watch System

Develop a planning application watch system, based on the City Council's notification system.

HGC4: Community Land Trust

Encourage Oxford Community Land Trust to become active in Headington.

HGC5: Empty and Derelict Properties

Identify empty or derelict dwellings or commercial properties which have been empty for more than six months for possible housing development.

TRC1: Promoting Safety and Active Transport

A set of projects to promote safety and active transport in Headington (examples below) will be identified and implemented after wider consultation to determine residents' wishes and priorities.

Idea	Description
Car Sharing	Vehicles which are part of a car club sharing scheme will be exempt from all car parking charges.
Cycle Lanes	Cycle lanes should be upgraded to mandatory where possible, and improvements should be made to continuity, the clarity of signage, (especially when they meet bus-stops and side roads), and their maintenance and demarcation.
Active Transport	Information on options for active transport, and on the health benefits of walking and cycling should be provided by employers, developers and landlords, as well as through schools, libraries and GP practices.
Speed Limits	A universal 20 mph speed limit throughout Headington should be introduced.
Road Maintenance	Timely and thorough road and pavement maintenance, particularly on through routes should be carried out to improve their quality.
Pavements and Drainage	Pavements should be maintained to ensure that they are even, level and unobstructed. The drainage of roads should be improved so that pedestrians are not soaked by passing vehicles.
Bus Connections	Better orbital bus connectivity between Headington and other parts of Oxford such as Summertown and Cowley should be developed.

Rapid Transit Buses	As and when new rapid transit buses are introduced, they should not add to the total amount of vehicle traffic along the London Road.
Congestion Charge	Full consideration should be given to the costs and benefits of a congestion charge for Oxford as a whole.
School Transport	Schools and parents to be encouraged to try alternatives to car transport on the 'school run'.
Employer Parking	Where employers provide parking, they should be encouraged to charge on a per-use basis, rather than through subscription fees payable whether or not the parking space is used.
Improving Air Quality	We will seek to support projects to reduce air pollution, specifically focusing on NOx and particulates.