



FIRST ANNUAL GENERAL MEETING OF THE FORUM

AGENDA

Headington Baptist Church
on Wednesday 1 October at 7.30 pm

Email - HeadingtonPlan@gmail.com Web - <http://headingtonplan.org.uk/>

Facebook – [HeadingtonPlan](#) Twitter - [@HeadingtonPlan](#)

1. 7.30 Confirmation of Membership and Apologies

To note that all people who have signed to say that they wish to be a member of the Forum are from today members (Those eligible may sign before the meeting). Members may resign by contacting the secretary. The Steering Committee will designate the list of Local residents' associations and similar groups who may send a member, and ensure that these are represented (if they wish).

To receive apologies from members unable to attend.

2. 7.45 Constitution

To note that constitution of the Forum as approved by Oxford City Council as part of the designation.

3. 7.55 Election of Steering Committee

Before the meeting nomination forms will be available for members of the forum who wish to nominate members of the Steering Committee. The member nominated must be willing to stand and complete the form.

(a) Election of Chair

(b) Election of Vice-Chair

(c) Election of Treasurer

(d) Election of Secretary

(e) Election of Press/Communications Officer

(f) Up to 8 members of the steering committee

Members of the previous Interim Steering Group have indicated their willingness to stand for posts (a-e) with five members willing to be elected under (f). Members of the Forum may stand for posts, or for the open positions. If there are contested elections, short presentations will be made by candidates and then an election held.

4. 8.05 Report of Chair
To receive a report from the Chair.
5. 8.15 Character and Identity
To receive a presentation about the work of the Character and Identity group
6. 8.30 Transport
To receive a presentation about the work of the Transport group
7. Any Other Business
(Helpful to know in advance – an urgent/important issue might be better handled earlier in the agenda)

After the meeting there will be tea and coffee.



Headington

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Nomination Form

Please note that only members of the forum are able to be nominated or to propose a nomination

Post nominated for*	
Name of nominee	
Signature of nominee	
Name of proposer	
Signature of proposer	
Name of seconder	
Signature of seconder	

Roles are (a) Chair (b) Vice-Chair (c) Treasurer (d) Secretary (e) Press/Communications Officer (f) members of the steering committee