

## Meeting of Headington Community Project Group

20 January 2025

Present: R Bradley, P Coulter, N Holdstock

The meeting was held to review the process for encouraging and reviewing CIL applications by Headington Neighbourhood Forum and Headington Action, further to public comments generated by the City Council's consultation on Forum redesignation (note 1). Some comments were raised about the transparency of the process.

We decided:

- The comments largely concerned execution of the process rather than the process itself.
- The process would be strengthened by publishing an annual review of applications received and the outcome of such applications. A review would be produced for 2024 and published on the Forum's website.
- The CIL list for 2024 <http://headingtonplan.org.uk/archive/CIL/CIL%20Decisions%202024.pdf> has missing entries and will be completed.
- We must reinstate periodic (4-monthly) canvassing for CIL applications. To go to all HA members, noting this includes all Headington area City and County Councillors.

There are no new CIL applications to consider.

RB stated his intention to resign from this Project Group at the end of March. He assumes his place will be taken by the new Chair or Acting Chair of Headington Action (to be appointed).

End of meeting

*Note 1: Headington Neighbourhood Forum has been in existence for c10 years. After each period of five years the City Council and the Forum must follow a process known as 'redesignation' for the Forum to continue to exist. The redesignation process requires an element of public consultation.*